## **EXHIBIT N**



# REENWOOD INDUSTRIES INC. Architectural Metal and Roofing Contractors

April 21, 2003

Superintendent of Schools Town of Brookfield, MA Teo New School Drive North Brookfield, MA 01535

RE:

Roofing and Sheet Metal,

Section 07500

North Broakfield Jr./Sr. High School E.J. Sciaba Construction Co., Inc.

#### Gentlemon/Madam:

The undersigned submitted requests for periodic payments to the General Contractor totaling One hundred fifty-nine thousand five hundred seventy nine dollars and fifty cents (\$159,579.50) less 5% retainage representing the amount due for labor and materials furnished to date. The General Contractor has paid Fourteen thousand two hundred-fifty dollars and no cents (14,250.00) leaving a balance due of One hundred forty-five thousand three hundred twentynine dollars and fifty cents (\$145,329.50)less 5% retainage which the General Contractor falled to pay. This is written notice to you of our failure to receive such payment, a breakdown of which is as follows:

Amount due \$14,250.00 \$14250.00 Pd \$15,000:00 less retainage \$ 750.00 Requisition #1 Dec. 26, 2002 Amount due \$22,800.00 \$0.00 Paid Requisition #2 Jan 20, 2003 \$ 24,000.00 less retainage \$ 1,200.00 Amount due \$ 8,550.00 \$0.00 Paid 5 9,000:00 less retainage \$ 450.00 Requisition #3 Feb 28, 2003 Requisition #4 Mar 31, 2003 \$111,579.50 less retainage \$ 5,578.98 Amount due \$106,000.52 \$0.00 Paid COPIES OF INVOICES AND CHECK ENCLOSED

TOTAL REQUESTED \$159,579.50 LESS RETAINAGE 7,978.98 LESS PAYMENTS 14,250.00 TOTAL AMOUNT DUE AND PAYABLE \$137,350.00

Please make direct payment to us of \$137,350.00 with chapter 30, sections 39F of the General Laws.

> David S. Klein, President Greenwood Industries, Inc.

The entire balan

David S. Klein personally appeared before me at Greenwood Industries, Inc. on April 21, 2003 and made oath that the above statements are true and that he mailed a signed copy of this letter by certified mail to the General Contractor named above on the date he mailed the original to the Awarding Authority.

My Commission Expires: September 11, 2003 Certified Mall; 7002 0860 0004 7983 5937

Cc: .E.J. Sciaba Company, Inc. 7002 0860 0004 7983 5944

Received Time Apr. 23. 12:18PM

retainage in accordance

## **EXHIBIT O**

LEONARD KOPELMAN DONALD G. PAIGE ELIZABETH A. LANE JOYCE FRANK JOHN W. GIORGIO BARBARA J. SAINT ANDRE JOEL B. BARD JOSEPH L. TEHAN, JR. THERESA M. DOWDY DEBORAH A. ELIASON RICHARD BOWEN DAVID J. DONESKI JUDITH C. CUTLER ILANA M. QUIRK KATHLEEN E. CONNOLLY DAVID C. JENKINS MARK R. REICH

EDWARD M. REILLY DIRECTOR WESTERN OFFICE

WILLIAM HEWIG III JEANNE S. MCKNIGHT KATHLEEN M. O'DONNELL

#### KOPELMAN AND PAIGE, P. C.

ATTORNEYS AT LAW

31 ST. JAMES AVENUE

BOSTON, MASSACHUSETTS 02116-4102

(617) 556-0007 FAX (617) 654-1735

PITTSFIELD OFFICE (413) 443-6100

NORTHAMPTON OFFICE (413) 585-8632

WORCESTER OFFICE (508) 752-0203

May 7, 2003

SANDRA M. CHARTON PATRICIA A. CANTOR THOMAS P. LANE, JR. BRIAN W. RILEY MARY L. GIORGIO DARREN R. KLEIN THOMAS W. MCENANEY KATHARINE GOREE DOYLE GEORGE X. PUCCI LAUREN F. GOLDBERG JASON R. TALERMAN MICHELE E. RANDAZZO GREGG J. CORBO RICHARD T. HOLLAND LISA C. ADAMS ELIZABETH R. CORBO MARCELINO LA BELLA VICKI S. MARSH JOHN J. GOLDROSEN SHIRIN EVERETT BRIAN E. GLENNON, II JONATHAN D. EICHMAN TOOD A. FRAMPTON CAROLYN M. MURRAY JACKIE A. COWIN

Mr. David S. Klein President Greenwood Industries Inc. P.O. Box 2800 Worcester, MA 01613-2800

Re:

North Brookfield Jr./Sr. High School Project, North Brookfield, MA;

Demand for Direct Payment; Roofing Subtrade Work

Dear Mr. Klein:

Please be advised that this firm serves as Town Counsel to the Town of North Brookfield. Massachusetts. I am in receipt of your April 21, 2003 demand for direct payment. A copy of the demand letter is attached hereto for your review and convenience. No reply was received from the general contractor, E.J. Sciaba Contracting, Inc. Based upon the information available to the Town, the amount eligible for direct payment is computed as follows:

to date of demand	. \$ 48,000.00
Change Order work certified for payment prior to date of demand	. \$ <u>0.00</u> \$ 48,000.00
Less payments made to you by the general contractor, Sciaba	\$ <u>14,250.00</u> \$ 33,750.00
Less Retainage	. \$ 2,400.00
Direct Payment Amount	. \$ 31,350.00

KOPELMAN AND PAIGE, P.C.

Mr. David S. Klein President May 7, 2003 Page 2

As set forth above, the amount eligible for direct payment is \$31,350.00. This payment shall be charged against the next requisition submitted by E.J. Sciaba Contracting, Inc., and paid by the Town from any amounts which may become payable to E.J. Sciaba Contracting, Inc. in accordance with the priority rules established by G.L. c. 30, §39F.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Thomas W. McEnaney

TWM/rlf

Enc.

cc:

Board of Selectmen

School Building Committee

Mr. Lee Dore

E.J. Sciaba Contracting, Inc.

189856/NBRO/0017

## **EXHIBIT P**

VASC 4.03-CV-402	Document 31-11	Tiled 12/19/2003	Tage / Of 1/
CITIZENS BANK	CERTIFIED CHEC	<b>K</b>	**************************************
Date 5 /28 / 03	Bank/Branch 101 / 1576	AMOUNT DEBITED	100,700.49
Check Date 5 - 23 - 03	Check # 27207	APPR. BY LO	W22
	Fee Amt \$ 20.00	PREP. BY	Jon
B Check Payee Greenwood	Industries		a Kosciak
We will retain the check which this voucher covers	when presented for payment. Should you require the chec	ck, it will be necessary to present this v	oucher.
Name E.J Scial	,a		
Address Contractor Readulle	A CONTRACTOR OF THE CONTRACTOR	DEBIT 11095	35993
•			

: 500000003**4:**:

1109535993# 124

~'00 100 700 L9~'



18 WOLCOTT STREET P.O. BOX 191 • (617) 364-6150 READVILLE, MASSACHUSETTS 02137

Fifty thousand six hundred ninety-one dollars and 44 cents Pay:

> DATE May 27, 2003

CHECK NO. 27212

CITIZENS BANK 5-7017

E.J. SCIABA CONTRACTING CO INC

18 WOLCOTT STREET

P. O. BOX-191

READVILLE, MA 02137

#027212# #211070175# 1109535993#

P0005069144P



18 WOLCOTT STREET P.O. BOX 191 • (617) 364-6150 READVILLE, MASSACHUSETTS 02137 CITIZENS BANK

27211

\*\*\*\*\*One hundred thousand dollars and no cents Pay:

DATE

May 27, 2003

CHECK NO.

27211

PAY TO THE

E.J. SCIABA CONTRACTING CO INC 18 WOLCOTT STREET P. O. BOX 191

READVILLE, MA 02137

U EE.

## **EXHIBIT Q**

DR/93/9003 MON TAINS TAY

1

GREENWOOD INDUSTRIES INC. P.O. Box 2800 Worcester, MA 01613

### FAX COVER SHEET

DATE:

August 5, 2003

TIME:

8:30 AM

TO:

Joseph lantuono Greyhawk PHONE; FAX: (516) 921-1900 (516) 921-5649

FROM:

Matthew Brown

PHONE:

(508) 865-4040

Greenwood industries

FAX:

(508) 865-1123

RE: CC: North Brookfield

### NUMBER OF PAGES INCLUDING COVER SHEET: 4 20

### Message

Greenwood industries has received the following payments for the above referenced project:

April 30, 2003;

\$ 14,250,00

May 22, 2003:

\$ 31,350.00 (Direct Payment from North Brookfield)

May 28, 2003:

\$100,700,49

TOTAL:

\$146.300.49

12,737,00

Greenwood Industries was also paid \$12,737.00 for the bond premium. As a filed sub bidder in Massachusetts this premium is the obligation of the general contractor and not part of the contract.

## **EXHIBIT R**

Contractor:

E.J. Sciaba Contracting Company, Inc.

**Surety:** 

American Manufacturers Mutual Insurance Company

**Project:** 

North Brookfield Intermediate & Senior High School

Owner/Obligee:

Town of North Brookfield, Board of Education

Subcontractor:

Greenwood Industries, Inc.

50 Howe Street, Millbury, MA 01527

Claim No:

167-SE-002-989

Bond No:

3SE 057 856

### RATIFICATION & ASSIGNMENT OF SUBCONTRACT & RELEASE AGREEMENT (Revised October 17, 2003)

This Ratification Agreement is entered into by and between the Surety and the Subcontractor identified above:

#### **Recitals:**

- A. Contractor entered into a Contract with the Owner/Obligee on or about December 12, 2001 for the construction of the Project described above; and
- B. Subcontractor entered into a Subcontract with the Contractor on or about March 22, 2002 to perform all work specified in Section 07500, "FSB Roofing, Flashing and Sheet Metal, etc." of the Project Specifications and as more fully defined in the Subcontract with the Contractor, such Subcontract being incorporated by reference herein; and
- C. Surety provided its bond or bonds as to which the Subcontractor asserts an interest as a payment claimant; and
- D. Contractor has been declared to be in default of the Contract by the Owner/ Obligee, or has voluntarily admitted default under that Contract, and its right to further perform work under the Contract have been or may be terminated; and
- E. Subcontractor has made or may make demand on the Contractor and the Surety under the bond for payment of amounts claimed to be due under the Subcontract (the Bond Claim); and



North Brookfield, MA, Intermediate & Senior High School

F. As of June 1, 2003, the statement of the Subcontract account is agreed to be as follows:

1.	Original Subcontract Amount	\$	532,221.00
2.	Approved Change Orders and Extra Work Contracts	\$ \$	391,500.00 12,737.00
3.	Adjusted Subcontract Amount	\$	936,458.00
4.	Value of Original Subcontract Work Completed to Date	\$	159,579.50
5.	Value of CO's and Extra Work Completed to Date	\$	12,737.00
6.	Materials Stored on and/or off Site	\$	0.00
7.	Total Work Completed to Date (4+5+6) =	\$	172,316.50
8.	Amount Retained (NOT 5%)	\$	7,978.98
9.	Total Work Completed Less Retainage (7-8) =	\$	164,337.52
10.	Total Previously Paid	\$	159,037.49
11.	Amount Currently Due (9-10) =	\$	5,300.03
12.	Value of Work Not Performed (3-7) =	\$	764,141.50
13.	Subcontract Balance (8+12):	\$	772,120.48
14.	Additional Cost as per Attachment "A"	\$	55,000.00
15.	Adjusted Subcontract Balance (12+131):	\$	827,120.48

and

G. Completion of performance of the Contractor's original Contract with the Owner/Obligee has been, or may hereafter be, undertaken by Surety, or by a new contractor selected by Surety to whom completion of the Contract may be relet; and

H. Surety and Subcontractor wish to enter into an agreement pursuant to which Surety would pay to Subcontractor sums partially or wholly currently due Subcontractor, and Subcontractor would ratify and agree to perform the Subcontract, pursuant to the conditions hereinafter set forth and, to the extent not inconsistent herewith, the terms of the Subcontract.



North Brookfield, MA, Intermediate & Senior High School

#### Agreement:

In consideration of the mutual agreements hereinafter set forth and the payment by Surety to Subcontractor as described below, and as an inducement therefore, the parties agree as follows:

- 1. Within seven (7) business days of the execution of this Agreement by both parties, Surety will pay to Subcontractor the sum of \$5,300.03. Surety acknowledges that Subcontractor continued to work past June 1, 2003, and that Subcontractor may have earned additional money, for periods ending July 1, 2003, however, such sums will be paid to Subcontractor in accordance with the terms of paragraph 11 hereof.
- 2. The Amount Retained, which is set forth in recital F (8) above, will be paid to Subcontractor in accordance with the terms of paragraph 11 hereof.
- 3. Subcontractor warrants that the amount claimed by Subcontractor is fully and truthfully set out in recital F (11) above, and in statements and/or invoices attached hereto, and that Subcontractor does not know of any additional credits or offsets due to Contractor in connection with the Subcontract or the Project which might reduce the amount of the Bond Claim.
- 4. To the extent of the aforesaid payment, Subcontractor assigns, transfers and sets over to Surety all of Subcontractor's right, title and interest in and to any claims which Subcontractor has or may hereafter have against Contractor, and against any other entity, firm, corporation or fund, in connection with or in any way relating to payment for labor and materials furnished for the Subcontract or the Project.
- 5. Subcontractor warrants that it has paid all workmen, if any, employed by Subcontractor in connection with the Subcontract, and all suppliers of materials, services, labor and equipment, if any, used by Subcontractor on the Project through June 1, 2003 and agrees to indemnify and save harmless the Surety, Contractor, and Owner/Obligee of and from any and all liability or loss whatsoever on account of any claim for payment of labor and materials furnished for the Project against the Surety, Contractor, or Owner/Obligee by any such workmen or suppliers, or because of any misrepresentation of fact by Subcontractor set forth herein, provided, however, that Subcontractor shall not be liable to indemnify or save harmless hereunder to the extent of any amounts that may be due and owing to Subcontractor hereunder or under the Subcontract.
- 6. Provided Surety pays Subcontractor \$5,300.03 as set forth in paragraph 1 above, Subcontractor agrees, upon request of Surety, to continue all work in progress under the Subcontract, or to resume performance of its Subcontract if Subcontractor has ceased performance. Surety agrees to pay Subcontractor for any work performed hereunder at



North Brookfield, MA, Intermediate & Senior High School

Surety's request at the time(s) and upon the conditions set forth in the Subcontract. The parties acknowledge that the work cannot be completed within the original time provided in the Subcontract and that any extensions of time shall be governed by the terms of the Subcontract.

7. Subcontractor ratifies and reaffirms the Subcontract and any Change Orders or agreed Extra Work Contracts executed or issued in connection therewith, and agrees to complete performance under the Subcontract in accordance with the terms and conditions thereof, except to the extent modified by this Agreement, waiving as against the Surety any breach or default of the Contractor that has to date occurred in respect to the Subcontract. The Surety believes but does not represent that the Owner may engage a Completing Contractor to complete the Work of the Contract, and that the Owner may require that the Completing Contractor substantially complete the Contract by April 30, 2004. The Subcontractor agrees to perform the work of its Subcontract to Substantial Completion reasonably in advance of April 30, 2004, so as to enable the Completing Contractor to complete the Work of the Contract by May 30, 2004. acknowledge that this date constitutes an extension of the original substantial completion date. Any additional extensions shall be governed by the terms of the Subcontract.

As further inducement to Surety for making payment at this time, the Subcontractor hereby agrees that all guarantees and warranties required under the terms of the Subcontract pertaining to the work, labor and materials furnished by the Subcontractor shall remain in full force and effect in accordance with their terms.

If the Owner concludes that any work which the Subcontractor is obligated to perform hereunder is non-conforming or unacceptable pursuant to the Subcontract, the Subcontractor shall repair and/or complete all existing non-conforming and/or unacceptable work pursuant to the terms of the Subcontract and provided Subcontractor is provided timely notice as required by its Subcontract. Furthermore, the Subcontractor agrees to perform the additional work referenced in Line No. 14 of the Subcontractor Account, above, and more clearly defined in Attachment "A", attached hereto and made a part hereof, that will ensure the issuance of the specified roofing guarantees and warranties required under the terms of the Contract.

8. Subcontractor understands and agrees that the work under the Contract between Contractor and Owner/Obligee may be performed by the Contractor, by the Surety, or by a Completing Contractor selected by the Surety. Subcontractor agrees that the Contractors rights under the Subcontract may be assigned or relinquished to the Surety or to a Completing Contractor.



#### North Brookfield, MA, Intermediate & Senior High School

- 9. In the event the Subcontract is assigned to a Completing Contractor and the Completing Contractor assumes the Subcontract and this Agreement, Surety shall not be responsible for any further payment to Subcontractor, and Subcontractor shall look to the Completing Contractor or its surety for all further payments for work which is performed from and after the date of assignment provided and on the condition that the Completing Contractor and its surety furnish a sufficient payment bond governed by M.G.L. c. 149, sec. 29. Surety represents that the Completing Contractor shall furnish a Payment Bond, which shall be in the form of a Massachusetts Statutory Bond and governed by Chapter 149, Section 29.
- 10. In the event the Subcontract is assigned to a Completing Contractor and the Completing Contractor assumes the Subcontract, and this Agreement and the Completing Contractor and its surety furnish a payment bond governed by M.G.L. c. 149, sec. 29, the Subcontractor releases and forever discharges Contractor, the Surety and its successors or assigns from any and all claims, demands, losses, costs, damages and expenses arising from or in any way relating to the Surety's payment bond and payment for labor and materials furnished for the Project from and after the date of assignment. This release and discharge is conditioned upon the Completing Contractor and its surety furnishing a payment bond governed by M.G.L. c. 149, sec. 29.
- 11. Except as set forth below, the Amount Retained stated in recital F (8) hereof and the additional money earned by Subcontractor as stated in paragraph 1 hereof will be paid by Surety to Subcontractor in accordance with the terms of the Subcontract. In the event the Subcontract is assigned to a Completing Contractor and the Completing Contractor assumes the Subcontract and this Agreement, and the Completing Contractor and its surety furnish a payment bond governed by M.G.L. c. 149, sec. 29, the Amount Retained will be assigned to the Completing Contractor, and Subcontractor will look to the Completing Contractor or its surety for payment of the Amount Retained and the additional money earned in accordance with the terms of the Subcontract. In such case, the Surety will require that, upon the assignment, the Completing Contractor agree to promptly process the Subcontractor's requisitions for the additional money earned in accordance with the terms of the Subcontract.
- 12. Surety hereby designates GREYHAWK, North America, L.L.C., as its agent and representative for the purpose of administering this Agreement on behalf of Surety. However, in no event shall GREYHAWK North America, L. L.C., be independently liable to the Subcontractor for any claims or alleged damages arising out of its administration of this Agreement; rather, Surety shall be liable for any such meritorious claims or damages.



(Title)

North Brookfield, MA, Intermediate & Senior High School IN WITNESS WHEREOF, this Agreement has been executed this by: lanufacturers Mutual Insurance Company American N By: Stephen/J. Beatty, Senior Surety Coursel or by Richard P. Anastasio, P.E., on behalf of GREYHAWK North America, L.L.C., Surety's Authorized Agent Greenwood Industries, Inc. Subcontractor; By: (Signature) (Print Name) Its:

North Brookfield, MA, Intermediate & Senior High School

### Attachment A

The Subcontractor, Greenwood Industries, agrees to assume the responsibility that the metal roof manufacturer, Englert, Inc, will issue the certifications, guarantees and warranties specified in the contract documents, including, but not limited to, the Subcontractor's corrective means and methods to provide additional layers of roofing materials on top of the existing ice and water shield, as required, including, but not limited to, a new layer of ice and water shield and any additional substrate material.

The Subcontractor will assume responsibility to remove all stored nail board that was recently inspected by the Owner/Obligee or its Architect and deemed unacceptable, and to replace the unacceptable material with material acceptable to the Architect.

The Subcontractor will assume the responsibility for any increases in any costs of the labor and materials of the Subcontractor, its subcontractors, vendors and suppliers.

All of the above will be done for the additional cost of \$55,000.

American Manufacturers Mutual Insurance Company

By:	WWW 1 (Mby 10/22/03
Steph	en J. Beatty, Senior Surety Counsel or by Richard P. Anastasio, P.E., on behalf of
GREY	YHAWK North America, L.L.C., Surety's Authorized Agent
o 1	
Subco	ontractor Greenwood Industries, Inc.
D	Mr remains
Ву:	
	(Signature)
	/74744cm M. 12 Com
	(Print Name)
Its:	<u>CFO</u>
	(Title)